



Management of Volunteers Policy

The Company to consider volunteers only in terms of student internships or in terms of students on work experience placements. There is no remuneration for work undertaken as volunteers.

It is not policy for the Company actively to recruit volunteers. However the Company will consider applications to volunteer on a case-by-case basis.

The appointment of volunteers must be in line with the Company's Equal Opportunities policy and the necessary induction, training and support given in line with the company's Health and Safety policy. Any volunteer appointed to be given a named Line Manager. It will not be necessary for the young volunteer to have a DBS certificate in the contexts outlined above.

Personal information relating to volunteers appointed must be processed according to the Company's Privacy Policy.